



Subject:	Contracts for award
Date:	18 November 2016
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director Finance and Resources Gerry Millar, Director of Property and Projects
Contact Officer:	Donal Rogan, Head of Contracts

Is this report restricted?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

1.0	Purpose of Report
1.1	The purpose of this report is to: 1. Seek approval from Members to the advancement of those tenders outlined in Appendix 1 in accordance with the Scheme of Delegation.
2.0	Recommendations
2.1	The Committee is asked to: 1. Approve the public advertisement and acceptance of tenders as listed in Appendix 1, table 1, through the Council's electronic procurement system 2. Approve extensions where contracts are under review as per table 2. 3. Agree to accede to Standing orders 55(a) exceptions in relation to contracts by direction of the council acting on recommendations of a Chief Officer that the exception is justified in special circumstances for the purchase of leased assets as per table 3.
3.0	Main report
3.1	<u>Key Issues</u> Section 2.5 of the Council's Scheme of Delegation outlines that under Standing Order 60(a) any contract that exceeds the statutory amount (currently £30,000) needs to be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.
3.2	The tenders submitted for approval in Appendix 1 have been forwarded by Departments for approval. Departments have been required to provide assurance that provision for the expenditure has either been made within their departmental budgets or approval has been

	<p>sought from the Director of Finance and Resources that this expenditure has been provided for within a corporate budget.</p>
3.3	<p>Where contracts are under review, extensions are required until a new contract is put in place. Approval is sought for extensions to the existing contracts as outlined in Appendix 1.</p>
3.4	<p>As part of this process, Departments have also provided assurance that appropriate resources are available within their departments in order to effectively administer and management any contract(s).</p>
3.5	<p>In accordance with Standing Orders these tenders shall comply with the relevant requirements of national legislation and European directives and be overseen by Corporate Procurement Services.</p>
3.6	<p>This report relates to corporate as well as departmental supplies and services only. The procurement of services and works contracts relating to the capital procurement is dealt with under the Capital Programme reports in accordance with the approved stage approval process.</p>
3.7	<p>Direct award contracts</p> <p>Members are asked to accede to Standing Order 55(a) exceptions in relation to contracts by direction of the council acting on a recommendation of a Chief Officer that the exception is justified in special circumstances:</p> <ul style="list-style-type: none"> • Following a competitive procurement exercise in 2014, 2 x 26 tonne RCVs and 8 medium mechanical sweepers were leased from Riverside Ltd. However the lease period for these assets is due to end on 30 September 2017. Committee last month noted that Cleansing Service confirmed that they will continue to require these assets and there was an opportunity to purchase these at a reduced cost at the end of the lease period with the costs to be funded from the 2017/2018 Fleet Replacement Budget which has already been ring-fenced (£2.1m). The Director of Finance & Resources has agreed that this is within the affordability limits of the Council. Committee approval is now sought to purchase these vehicles at a reduced purchase price from Riverside Ltd. Members are also asked to note that this will not increase the current size of the Council fleet <p><u>Financial & Resource Implications</u></p>
3.8	<p>The financial resources for these contracts will be met within the current departmental budgets and the proposed departmental estimates process which are taken forward through the rate setting process.</p>

3.9	<u>Equality or Good Relations Implications</u> No specific equality or good relations implications.
4.0	Appendices - Documents Attached
4.1	Appendix 1 – Contracts For Award, Schedule of tenders for consideration